

CONTRACT NOTICE

WORKS

SUPPLIES

SERVICES

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: 06.07.2018

Procurement No	239-18-4976-2-2-1
Internal No	239-18-018-221

This notice has been prepared in the LANGUAGES:

Albanian



Serbian



English



SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: AGJENCIA KOSOVARE E PRIVATIZIMIT		
Postal address: Ilir KONUSHEVCI 8		
Town: PRISHTINË	Postal code: -	Country: Kosovo
Contact point(s): Marjan Perlaska; Merita Zekaj		Telephone: 038 500-400 lok 1107 dhe 1049
Email: marjan.perlaska@pak-ks.org Merita.zekaj@pak-ks.org		Fax: 038 248 074
Internet address (if applicable): www.pak-ks.org		

Yes No

The contract covers joint procurement

The contract is awarded by Central Procurement Agency

Yes No

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex:

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Contract title attributed by the contracting authority: Engagement of a solicitor or law firm to provide legal advice about the English law in relation to international trade law matters and contract interpretation”		
II.1.2) Type of contract and location of works, place of delivery or of performance <i>(Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)</i>		
<input type="checkbox"/> Works	<input type="checkbox"/> Supplies	<input checked="" type="checkbox"/> Services
<input type="checkbox"/> Execution <input type="checkbox"/> Design and execution <input type="checkbox"/> Realisation, by whatever means, of work, corresponding to the requirements	<input type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Rental <input type="checkbox"/> Hire purchase <input type="checkbox"/> A combination of these	
Main site or location of works or main place of delivery or main place of performance Kosovo Privatization Agency, Str. Agim Ramadani 23		
II.1.3) The notice involves The establishment of framework agreement <input type="checkbox"/>		
II.1.4) Information on framework agreement (if applicable): Framework agreement with single operator <input type="checkbox"/> Framework agreement with several operators <input type="checkbox"/> Execution of the Contract: Call offs/Place Orders <input type="checkbox"/> Subsidiary Contracts/Mini-competition <input type="checkbox"/>		
Duration of framework agreement: in months		
II.1.5) Short description of the object of the contract Engagement of a solicitor or law firm to provide legal advice about the English law in relation to international trade law matters and contract interpretation		
II.1.6) Common Procurement Vocabulary classification (CPV)		

75231100-5

II.1.7) Variants are accepted

Yes No

II.1.8) Division into lots

Yes No

If yes, tenders may be submitted for (tick one box only)

one lot only all lots

II.1.9) Information about lots (if applicable)

Lot no	Lot title	Short description

The maximum number of Lots that may be awarded to one Economic Operator is:

II.1.10) Estimated contract value: 19,000.00

II.2) QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope (including all lots and options if applicable)

I. Nature and scope:

II. Purpose of engagement of a solicitor or law firm,

III. Main duties and responsibilities:

IV. Engagement duration:

V. Profile of engaged firm:

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months *or* days **60** (from the award of the contract)

or

Starting

Completion

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required

Yes No

If yes, amount of performance security 1.000,00 EUR or 10 % of contract value.

III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to

be awarded (if applicable)

III.1.3) Other particular conditions to which performance of the contract is subject

Yes No

If yes, description of particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Eligibility Requirements:

Documentary evidence required:

1. Economic operator should fulfil requirements specified in article 65 of the Law on Public Procurement (LPP), Law no. 04/L-42 on Public Procurement of the Republic of Kosovo, amended and supplemented by Law No. 04/L-237, Law No. 05/L-068 and Law No. 05/L-092 LPP can be downloaded at web page: Krpp.rks-gov.net

1. A statement under oath which is signed by the bidder while using the method specified in tender dossier.

2. Certificate issued by Tax Administration of the country of establishment of economic operator, proving that economic operator in question is not delinquent in payment of taxes at least until the last trimester before the date of publishing Contract Award Notice.

2. To prove it with TAK certificate (should be submitted only by the winning bidder).

3. Certificate from the Court proving that EO was not found guilty in accordance with article 65 of LPP

3. Court Certificate (should be submitted only by the winning bidder).

III.2.2) Professional Suitability:

Documentary evidence required:

1. Business registration certificate, along with description of primary and secondary activities of the company.

1. Copy of certificate

2. VAT registration Certificate

2. Copy of certificate

3. Fiscal Number Registration Certificate

3. Copy of certificate

4. Licenses for Attorneys in UK-England-Wales (Lawyer or Advocate-Advocate Firm)

4. Copy of certificate (license)

III.2.3) Economic and financial capacity

Documentary evidence required:

III.2.4) Technical and professional capacity

Documentary evidence required:

1. Required at least three contracts or references specifying the services rendered for Provision of legal advice from English law over the past 3 (three) years (2015, 2016, 2017)

1. To prove the list of preliminary contracts specifying the services rendered of this nature, the amount of contracts and the contract date.

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

Yes No

III.3.1) Execution of services is reserved to a particular profession

<i>If yes</i> , reference to the relevant law, regulation or administrative provision
III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of Procedure	
<input checked="" type="checkbox"/> Open	
<input type="checkbox"/> Restricted	
<input type="checkbox"/> Competitive Negotiated	
<input type="checkbox"/> Price Quotation	
IV.1.2) Limitations on the number of the operators who will be invited to tender (<i>restricted or competitive negotiated procedure</i>)	
On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:	
IV.1.3) Reduction of number of the operators during the negotiations (<i>competitive negotiated procedure</i>)	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
Conduct the negotiations in successive stages in order to reduce the number of the tenders	
The Contracting Authority will award the contract based on the initial	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
tenders without negotiations	
IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is	
IV.1.5) Information about electronic auction	
Electronic auction will be used: Po <input type="checkbox"/> Jo <input checked="" type="checkbox"/>	
Additional information about electronic auction:	

IV.2) AWARD CRITERIA

<input checked="" type="checkbox"/> Lowest price <i>or</i>
--

The most economically advantageous tender in terms of

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract

Yes No

If yes,

Prior Indicative Notice: of

Other publications (*if applicable*):

of

of

Yes No

Payable documents

If yes, price EUR

Terms and method of payment:

IV.3.2) Time limit for receipt of tenders / applications:

date 30.07.2018 *time* 14:00:00 *place* KAP, Str Agim Ramadani 23. Office no 52a

IV.3.3) Time limits is shortened for submission of tenders / applications: Yes No

If yes, provide justification:

IV.3.4) Is tender security needed:

Yes No

If yes, the value of tender security 1000

Validity of tender security in days 90 or months

IV.3.5) Tender validity period: Until: date: days 60 or months

IV.3.6) Tender opening meeting:

date 30.07.2018 *time* 14:00:00 *place* KAP, Str Agim Ramadani 23. Office no 52a

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and

other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

Add other information: [such as pre-bid conference, site visit etc]